



MOUNT CARMEL PRE SCHOOL
(UNDER MOUNT CARMEL SCHOOL SOCIETY)
Sector-115, Gurugram

STEPS TO FILL ONLINE ADMISSION FORM

The Admission form and fee is to be submitted online by **selected candidates** before coming to the school for completion of admission process. Please follow the instructions to fill the online admission form:

1. Forms will be available online.
2. Log on to www.mountcarmelschool.com
3. Move to the Admission tab, Choose the correct branch & click on class applied for.
4. You will be asked to enter your mobile number for verification. This number should be the same as given in the registration form.
5. If the mobile number matches with our database, the Admission form will open for you to fill.
6. If the mobile number does not match with our database, please contact the school reception. **(Ph: 9810540751)**.
7. Read the instructions given for filling the Admission form carefully. To proceed click Start.
8. The Admission form will open with some pre filled details as provided in the registration form. These details (Name, Gender, DOB, Father's Name, Mother's Name, Address, Registration no.) cannot be changed.
9. Fill the other details and provide all information accurately. Any discrepancy found in the information submitted could result in cancellation of admission.
10. Carefully read the form before you click Submit. (No changes can be done in the form after submission.)
11. Kindly bring the Fee receipt along with the documents to complete the admission process on a date to be informed **between 9:00 a.m. to 12:00 noon**.