



MOUNT CARMEL PRE SCHOOL

(UNDER MOUNT CARMEL SCHOOL SOCIETY)

Dwarka, New Delhi-110077

REGISTRATION TO NURSERY FOR THE ACADEMIC YEAR 2025-26

Note: For EDC (Economically Deserving Child) registration, please contact the school reception.

1. Please read the instructions carefully before filling the form.
2. The date of birth should be between 1st April 2021 to 31st March 2022 (both dates inclusive).
3. Children born between 1st March 2021 to 31st March 2021 may request exemption by emailing at manager.dw@mountcarmelschool.com
4. Forms will be rejected without notification if:
 - Incomplete form
 - Multiple forms in the same category.
 - Misspelt and forms with incorrect information.
5. The decision of the school authorities will be final and binding in all aspects.
6. Admission will be confirmed subject to verification of required information /documents.
7. Distance to school will be calculated as per the school bus route, up to a max. of 8 km. The areas /localities / colonies within the range of the school bus route are mentioned in the distance and area table.

Seats for Admission in Nursery

| S.No. | Category | No. of Seats (Sector 22) | No. of Seats (Sector 28) |
|-------|---|--------------------------|--------------------------|
| 1. | Open Seats: 80 (General/ Sibling/ Alumni) | 40 | 40 |
| 2. | Reserved Seats: 80 (Christian/ Economically Deserving Child/ Staff) | 40 | 40 |
| | TOTAL | 80 | 80 |

Admission Schedule (2025-26)

| S. No. | Particulars | Time Schedule |
|--------|--|-----------------------------|
| 1 | Uploading of criteria and their points | 25.11.2024 |
| 2 | Commencement of admission process and availability of application forms (online only) | 28.11.2024 |
| 3 | Last date of submission of application forms | 20.12.2024 |
| 4 | Uploading details of children who applied to the School for admission under open seats | 03.01.2025 |
| 5 | Uploading marks (as per point system) given to each child who has applied for admission under open seats | 10.01.2025 |
| 6 | The date for displaying the First list of selected candidates (Including waiting list) (along with marks allotted under point system) | 17.01.2025 |
| 7 | Resolution of queries of parents if any (regarding the first list) regarding allotment of points to their ward in the first list | 18.01.2025 to 27.01.2025 |
| 8 | Closure of admission process | 14.03.2025 |

Admission Criteria

Parameters for Open Seats: 80 seats, Maximum Points: 50

| CRITERIA | POINTS |
|-------------------------------------|--------|
| Open Seats: 80 (40 Girls & 40 Boys) | 0 |
| Distance | 20 |
| 0-6 Kms | 20 |
| 6-8 Kms | 15 |
| Distance above 8 kms | 10 |
| Sibling/ Alumni/ Special Grounds | 30 |

Detailed Parameters

| CATEGORY | | | POINTS (UPTO) |
|------------------------------------|---|----|---------------|
| I. GENERAL (A+B+C) | | | 50 |
| A | Distance* | | |
| | • 0-6 Km | 20 | 20 |
| | • 6-8 Km | 15 | |
| • Above 8 Km | 10 | | |
| B | Special Grounds | | 25 |
| | • Armed Forces | | |
| | • Paramilitary Forces | | |
| | • Medical Professional | | |
| | • Educationist (School/College/University) | | |
| C | Awards | | 05 |
| | • International Awardee | 05 | |
| | • National Awardee | 03 | |
| | • State Awardee | 01 | |
| II. ALUMNI (30+Distance*) | | | 50 |
| | • Member of Alumni Association | 10 | 30 |
| | • Passed Class XII – 10 points, Class X - 08 points, Any other class – 5 points | 10 | |
| | • Special Grounds (Armed Forces/Paramilitary Forces/Medical Professionals/Educationist/both parents Alumni) | 10 | |
| III. SIBLING (30+Distance*) | | | 50 |

* Distance points will be calculated as per the school bus route as mentioned in the table below:
(General/ Sibling/ Alumni)

Distance & Area table – for Sector -22

| Distance | Area | Points |
|----------|--|--------|
| 0-6 km | Bamnoli, Bharthal, Bijwasan, Dada Dev, Dhoolsiras, Pochanpur, Raj Nagar II, Sector 1, Sector 7, Sector 8, Sector 9, Sector 10, Sector 19, Sector 20, Sector 21, Sector 22, Sector 23, Sector 24, Sector 25, Sector 26, Sector 27, Sector 28 Shahabad Mohammadpur | 20 |

| | | |
|------------|---|----|
| 6-8 Km | Chhawla Cantt., Goyla Dairy, Madhu Vihar, Mahavir Enclave, Nasirpur, Palam, Pushpanjali, Sector 2, Sector 4, Sector 5, Sector 6, Sector 11, Sector 12, Sector 13, Sector 14, Sector 17, Sector 18 | 15 |
| Above 8 km | Other areas not included in the table | 10 |

Distance & Area table – for Sector -28

| Distance | Area | Points |
|------------|---|--------|
| 0-6 Km | Bamnoli, Bharthal, Bijwasan, Dhoolsiras, Pochanpur, Sector 18, Sector 19, Sector 20, Sector 21, Sector 22, Sector 23, Sector 24, Sector 25, Sector 26, Sector 27, Sector 28 | 20 |
| 6-8 Km | Dada Dev, Pushpanjali, Raj Nagar II, Sector 6, Sector 7, Sector 8, Sector 9, Sector 10, Sector 11, Sector 12, Sector 13, Sector -14, Sector 17 | 15 |
| Above 8 Km | Other areas not included in the table | 10 |

The shortlisted candidates will be called for verification of ORIGINAL documents.

- a. Birth Certificate issued by the Local Municipal Authority.
- b. Proof of residence- (MTNL Bill / Aadhaar Card /Electricity Bill / Water Bill/IGL Bill/ Voter ID/ Passport/ Valid Lease Rent Agreement)
- c. Pan Card of father & mother.
- d. ID and Certificates supporting Special Grounds & Awards earned.

If any of the above required information/ document is incorrect/ altered/ false or otherwise defective, the school reserves the right to cancel registration/admission at any time.

Instructions to fill online registration form

1. The name of the applicant, father's name, mother's name, date of birth etc. should be filled correctly in the form as it appears in the certificates. No changes will be allowed later.
2. It is mandatory to fill all fields which are marked (*). If any field is not applicable to you, please enter NA (Not Applicable).
3. Photograph in JPG format should be uploaded. (size 2 MB, passport size)
4. Birth Certificate in PDF format should be uploaded. (size 2 MB)
5. Residence Proof in PDF format should be uploaded. (size 2 MB)
6. If the applicant is selected for admission, parents will be required to submit documents as proof of residence and identity. Please note that documents dated minimum 3 months prior to date of submission of application will be accepted as proof. Parents will be required to produce the originals along with one set of copies at the time of admission.
7. **Please note that the payment of Registration Fee of Rs. 25/- is necessary for successful registration of the application. (Purchase of school prospectus is optional)**
8. The registration process will be considered complete on receipt of registration number through SMS and Email sent from the school. Save the registration number for all future communication with the school.
9. The registration form once submitted cannot be modified later.